

## Chelford PPIT Meeting

13th July, 2010

**Present:** J Meadowcroft, V Rukozenkova, J Gilmour, J Leach, A Gildon

1. **Update** Chelford PC have approved the Groundwork proposal and the agreement has been signed by K Gildon. Preliminary work is proceeding. An initial list of stakeholders has been supplied to Groundwork so that they can plan their consultation.
2. **Publicising the Project** We agreed that we would aim to put an update into the Parish Magazine each month provided there is new information. The next edition (August) will contain the proposed site map and some supporting text. **Action AG, JG.**

We agreed that we would produce publicity posters for the following locations: PC noticeboards, newsagent, post office, bus stops, surgery, Astle Court.

**Actions:**

- Ask Sascha Gilmour to produce graphics for publicity **JG**
- Check with AstraZeneca printing section to see if they will reproduce some material for us **JM**
- Contact Wheatsheaf for price as fall-back position **KG**

We agreed that we would draft a letter to send to all village organisations, outlining the scheme and asking for their support in carrying out the project and raising funds, including donations and how to make them. We also agreed that we would produce a letter from the PC and PPIT to be distributed to every household in the village for the same purpose. The delivery of these would be timed to precede a launch event in September (see later).

**Action:** Draft the notes **AG, JL**

We will produce some limited publicity flyers for the PTA Barbecue on 16th July. We will draw on material we already possess.

**Actions:**

- Draft flyer **AG**
- Reproduce flyer **JL**
- Investigate idea of setting up a "suggestion box" **JM**
- Set up Activity Pathway email address **AG**

3. **Fundraising** J Leach provided an excellent list of possible fundraising activities with a view to building a calendar of events throughout the remainder of 2010 and 2011.
  - 3.1. Village Show - August 2010. An opportunity to publicise the project and seek donations.
  - 3.2. Project Launch Event at the school. People will be invited to sign up for events, offer help or donations at the Launch  
**Action:** Sound out dates with Mrs Scott **VR**
  - 3.3. Chelford Can't Sing Choir  
**Action:** Identify a choirmaster **JL**
  - 3.4. Fireworks - November  
**Action:** Hold discussion with Olivia Norbury and involve Sarah Lumb if possible **VR**
  - 3.5. Christmas Lights, Carol Singing  
**Actions:** Identify electricity supply and provisioning **KG**

Identify source of lights **JL, Robert L**

**Other ideas:** Could Sylk Brass play for us? **AG to discuss with Rob**

Could we put lights in oak tree on corner of Oak Road? May be a problem of electricity supply and Highways Dept. **KG to follow up.**

3.6. Christmas meal and entertainment

3.7. Race Night at the Egerton in January

3.8. Valentines Party and Motown Disco in February

3.9. Village Shamble

**Action:** Choose route, set up usual organisation **AG**

3.10. Chelford Fun 24Hr Sponsored Relay - Around village hall field.

**Action:** Test idea with Tony Hulme, Running Bear **AG**

3.11. Village Easter Ball - We aim to hold this just before Easter school break. Venue: Marthall Village Hall. Band: Richard Badger?

**Action:** Produce a schema for the event **VR, JM**

3.12. Car Boot Sale, using Carl Riley pattern - May

3.13. Family Sports Day. Suggested that entry fee would be £5 per family, catering would be via home baking, venue – village hall field. Suggested events: running races, sack race, welly throwing, egg and spoon, wife carrying. Etc.

**Action:** Draw up a specification for the event **JG, AG, SL?**

3.14. Other possible events: Skills Auction, Open Gardens,

**Action:** Produce and maintain a draft events plan **JL, AG**

**Date of next meeting: Mid August (TBC)**